

Dec. Board Meeting - Tuesday, December 7, 2010 6:30-8:45pm

Location: 900 Third Avenue

Minutes submitted for Board approval by Derek Chu

In attendance:

G. Arcarola	C. Avram	A. Browning	D. Chu
H. Eskenazi	E. Jaffe	G. Lichtenstein	E. Martinez
J. Reaven			
	'11 Board Members:	Beth Bryson	Bill Laffey

Not in Attendance

L. Gilker	A. Rodgers	A. West	
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A. Old Business (Derek)

1. Web site update (Jim)

"Resolved, Jim Reaven, NYCC Webmaster, requests that the Board approve the following proposal for support and enhancements to the new Web site which was released to NYCC on Nov. 7:

- Monthly Maintenance Contract - Request that a Web maintenance contract be entered with T. Ahmed of Joomp Inc. for eight hours in December, five hours in January 2011, and four hours in February 2011. The hourly rate is \$125/hour. The vendor must submit an invoice to NYCC; no payments will be made by NYCC until all work is completed and accepted by the Webmaster. Any additional work beyond the total 17 hours (\$2,125) will require Board approval.

Jim Reaven, as Webmaster, will manage the vendor and Jim will determine the NYCC.org maintenance and site priorities as determined from the master "Issues List." Jim will provide the Board an update on accomplishments and future tasks each month at the Board meeting."

Resolution passed - Unanimous vote

B. Ride Safety (VP, Rides and Rides Coordinators)

- Any accidents or incidents on Club rides in the past month? None

C. Treasurer's Report (Arden)

NYCC Balances 12/6/2010

Bank Subtotal \$63,175.44
PayPal 105.30
Total Bank Accounts \$63,280.74

Bank Totals ex-ENY \$43,408.12

D. Membership Report (Crystiina)

- Membership - Reconciliation of membership listings needs to be done to compare the Active.com and new Web site membership rosters - there is a 90 person difference from the previous Active list. Jim will provide Training to Crystiina for running Membership reports in the new Web site.
- November Club Meeting - Approximate loss/expense of \$690.00 with 17 diners purchasing meals.

E. Webmaster (Jim) Web site update

- Maintenance with Joomp Inc.
- Monthly update
- Transition for new Board members

F. General Topics (Derek)

- Thanks - Thank you to our two departing Board members, Alan West (C Rides Coordinator, 2010) and George Aracarola (President '08, '09; Past Pres. '10; Election Committee chair '10)
- Transition - New Board members and Ride Coordinators
- Web site
- Insurance Overview - Review work completed by law firm Robinson Brog Leinwand Greene Genovese & Gluck P.C. under Letter of Engagement dated June 28, 2010 in connection with NYCC operations matters including but not limited to the review of insurance policies, waivers and releases, and terms and conditions of use for the NYCC Web site and message board. At this time, all of the work was completed. For Board consideration, I am handing hard copies of the revised Rider sign-in sheet (in use since July 2010), Message Board terms of use (in use since Nov. 7), Web site privacy policy (in use since Nov. 7), and evaluation of NYCC's current insurance coverage and recommendations. Motion for consideration:

"Resolved,

The law firm of Robinson Brog was retained on June 28 to review certain operations matters. For Board consideration, I am handing hard copies of the revised Rider sign-in sheet (in use since July 2010), Message Board terms of use (in use since Nov. 7), Web site privacy policy (in use since Nov. 7), and evaluation of NYCC's current insurance coverage and recommendations. This completes the work listed under the 28 June Letter of Engagement. At this time, I ask for Board approval to pay the invoice of \$1,924.89 to Robinson Brog. This bill represents an extremely discounted not-for profit hourly rate and just a portion of actual time spent on NYCC matters.

Resolution passed - Unanimous vote

- Board Minutes - Missing June through Dec. will be completed and submitted for Board approval by Dec. 24.

VII . Escape New York (Ellen)

- ENY Budget - Approximate final revenues were \$75,221.25 with expenses of \$55,848.63 resulting in a \$19,300 net profit.
- Donations - \$8,500 will be donated to Transit Alternatives and \$8,500 to Recycle-A-Bike.

VIII . Events (Hal)

- Holiday party
- Upcoming events 2011 - Yoga for cyclists, possible tunnel tour
- Motion for consideration:

"Resolved, Hal Eskenazi, NYCC Director of Special Events, requests that Timothy McCarthy be invited attend as a guest of the Board of Directors, in recognition of his contributions to the previous NYCC Web site."

Resolution passed - Unanimous vote

IX. Content (Eunice)

- Web site - Eunice will strive to inventory the old Web site and transfer any missing content
- Motion for consideration:

"Resolved, Eunice Martinez, NYCC Content Editor, requests \$150.00 for three hours of training (@\$50/hour) from a pre-selected Drupal trainer"

Resolution passed - Unanimous vote

X. Rides Coordinators (Adrienne, Lauren, Alan)

Adrienne -

1. Aerobars
2. Text for new Rides pages
3. Problems with linking to ride submission requests
4. Suggestions for role and responsibilities for VP Rides

XI. Public Relations (Grace)

1. NYCC public relations, including update on contacts with Ed Fishkin & NYTimes reporter Gina Kolata

Next BOD meeting:

Tuesday, January 5th 6:30PM Location: TBD